



Benefits of the Condominium Association Document Review...

The **CondoFirstReview** Document Inspection Service is comparable to a home inspection prior to purchase. The difference is that you are buying into a corporation and will inherit any existing responsibilities including the financial obligations of the Association.

Our Document Inspection Service reduces the risk of surprise for the buyer to know if there are any additional costs as “Special Assessments or Loans” that may be expected.

The Report informs the buyer of all the financial requirements, how they are determined and the responsibilities of being an owner and providing “peace of mind”.

Our Review outlines the Facts

- Operating Budget Contributions
- Reserve Fund Balance Analysis
- Future Funding Analysis
- Special Assessment & Loan Analysis
- Review Summary

Why have a Condominium Document Review?

Our goal is to provide buyers with the information they need to make an informed and confident decision that is outlined in a easy to read format.

Having a **CondoFirstReview** Document Inspection Service will provide the buyer with information prior to the purchase that may uncover details that can be resolved before they complete the sale.

CondoFirstReview ensures that we request all documents, that are often missed, to complete the most up-to-date financial analysis.

CondoFirstReview completes a point by point review of each category from the documents received into a condensed format for the buyer to understand what is important to the specific unit that is being purchased.

The **CondoFirstReview** informative Report also serves as a reference guide with the information for future use.

Frequently Asked Questions...

How long does it take?

We require 3-4 business days from the time we receive all of the documents.

How will I Receive it?

We email the Report to you to read anytime in your own setting at your convenience. A copy of the Report will also be emailed to your representative and anyone else that you may choose.

Do You Consult with the Client?

Yes, after you have received the Report of all the documents that we have inspected, we ask that you read the Document Review Analysis portion of the Report and contact us directly with any questions or concerns you may have.

How to get the documents to CondoFirstReview...

You can have the documents forwarded via the Title Company or your Realtor. We will process the information and email you an acknowledgement to proceed.